

CITY OF LOGAN
CITY COUNCIL MEETING
108 W. 4th STREET
November 8, 2021

At 6:00 P.M. Mayor McDonald called the meeting to order.

Agenda item 2 was the Pledge of Allegiance.

Agenda item 3 was roll call. Council Members Cohrs, Fisher, Sporrer, Moss and Scheuring and Mayor McDonald were present.

Agenda item 4 was to approve the agenda. Motion was made by Sporrer and seconded by Fisher to approve the agenda. 5 ayes.

Agenda item 5 was to approve the consent agenda which consisted of approving the minutes of the 10/18/2021 regular City Council meeting, set a date of 11/22/2021 for the next regular council meeting, approve the claims register, Treasurer's report and revenue report and approve building permits for Cody Sears, 421 N. Tower Rd., new house; Hank Gruver, 219 N., 5th Ave., remodel existing house; Doug Crocker, 221 N. 2nd Ave., new front porch; Sean Griezer, 1111 Kerry Lane, new windows and sliding door; Dylan Vaughn, 307 N. 3rd Ave., roof mount solar panel system. Motion was made by Moss and seconded by Council Member Sporrer to approve the consent agenda. 5 ayes.

Agenda item 6 was to discuss and approve a donation to the Harrison County Conservation Board in support of their CAT (Community Attractions & Tourism) grant application with the IDEA. This grant will be used to assist with the construction of the Willow Lake Nature Center, and the CAT Board would like the Harrison County Conservation Board to demonstrate a financial buy-in from city governments across Harrison County. Scott Nelson, Director of the Harrison County Conservation Board, will be making an appeal to all cities in Harrison County to consider making a contribution in the amount of fifty cents per capita, based on the 2020 Census. Logan's population is 1397, and the contribution would equate to \$698.50. Motion was made by Sporrer and seconded by Fisher to approve a donation to the Harrison County Conservation Board in support of their CAT (Community Attractions & Tourism) grant application with the IEDA of \$698.50. 5 ayes.

Agenda item 7 was to approve a Special Class C Liquor (Beer/Wine), Sunday Sales and Class B Native Wine permit for Logan Flours Baking Co. Motion was made by Fisher and seconded by Scheuring to approve a Special Class C Liquor (Beer/Wine), Sunday Sales and Class B Native Wine permit for Logan Flours Baking Co. 5 ayes.

Agenda item 8 was to approve a Class B Beer Permit for The Logan Fire and Rescue Association for an event at the Logan Community Center on November 20, 2021. Motion was made by Sporrer and seconded by Moss to approve a Class B Beer Permit for the Logan Fire and Rescue Association for an event at the Logan Community Center on November 20, 2021 pending Dram Insurance. 5 ayes.

Agenda item 11 was to discuss the 4th of July parade route and Highway 30 closure. It was moved up to follow item 8 because Matt Busing had not arrived at the meeting for item #9. Discussion was held on moving the 4th of July parade from Highway 30 to 6th Street. Some of the concerns were with parking, people sitting in residential yards, the length of the parade being shorter and the DOT permitting Highway 30 to be closed. Because trucks are getting larger, detouring them through the residential streets has become quite a challenge, and the tradition has always been to run the parade down Highway 30. There will be continued discussions on future agendas before any decisions are made on whether to move the parade or not.

Agenda item 9 was to approve applying to the Iowa Economic Development Authority for a Community Catalyst Building Remediation grant in support of a building remediation project at 307 E. 7th St. by Matt & Carrie Busing. The City would be the applicant for this grant, and the available funds would pass through from the Iowa EDA. This project would be eligible for up to \$100,000 in matching funds to rehabilitate the old Pub and add two one-bedroom apartments upstairs. SWIPCO also suggested that we look at a Downtown Housing Grant for creating housing in the upper level of downtown buildings. This item was tabled until more information can be obtained to see which grant will be a better fit for the project.

Agenda item 10 was to approve a financial or in-kind donation to the Building Remediation project at 307 E. 7th St. by Matt & Carrie Busing in support of the Community Catalyst Building Remediation grant. Catalyst grant applications scored higher when they could show a contribution from the city in one form or another. Some suggestions were to provide a free building permit, free water during construction, no charge for landfill costs, etc. This item was tabled until the next agenda when more information could be obtained.

Agenda item 12 was to discuss and approve the process to enforce the Water Ordinance with regards to defective water service lines. We have a shared water line by two customers that has been leaking for some time. We gave one homeowner an extension of several months to get the line fixed, but because this will be very expensive they have not been able to fix it yet. Discussion was held on whether the council wants the City to hire it done, bill the customer and possibly have to collect it through the property tax assessment process if it's not paid. Motion was made by Sporrer and seconded by Moss to approve the process to enforce the Water Ordinance with regards to defective water service lines. 5 ayes.

Agenda item 13 was to review the draft copy of the 20-21 Fiscal Year Financial Audit performed by Schroer & Associates. Clerk Winther went over the audit with the council, and she advised them to let her know if they have any questions for the auditor.

Agenda item 14 was to discuss changes and updates to the Employee Handbook. This item was tabled due to lack of information from the Personnel Committee.

Agenda item 15 was to review the FY 2020/2021 Annual Financial Report. This report shows what we budgeted, what we actually spent and our ending fund balances. Clerk Winther went over the report and answered the Council's questions. It is due to the Department of Management by December 1st of each year.

Agenda item 16 was the Clerk's report.

Agenda item 17 was citizen's questions/comments. Mat Gross shared that the Chamber is going to hold Shiverfest on December 3rd, and the Christmas lights will be going up on the downtown buildings this week.

CLAIMS

ACCO	CHEMICALS	\$821.20
AGRILAND FS	FUEL/LUBE	\$1,343.95
AVESIS	INSURANCE	\$151.72
BAKER & TAYLOR	BOOKS	\$1,939.47
BARCO MUNICIPAL PRODUCTS	PAINT/CHANNELIZER	\$474.93
BUCY EVELYN	REIMBURSE FOOD	\$157.87
CENGAGE LEARNING	BOOKS	\$350.56
COLONIAL LIFE	INSURANCE	\$1,145.76
COUNSEL OFFICE & DOCUMENT	COPIERS	\$57.53
COUNTRY HARDWARE	TAPE/BIT/ANTIFREEZE/BROOM	\$234.64
GIS BENEFITS	INSURANCE	\$258.53
GWORKS	2022 ANNUAL LICENSE FEE	\$5,901.31
HARR CO HUMANE SOCIETY	28E AGREEMENT	\$194.30
HARR CO LANDFILL	ASSESSMENT	\$3,355.00
HOLIDAY INN AIRPORT	IMFOA/WINTHER	\$112.00
IA ASSOC OF MUNICIPAL UTILITIES	OCT - DEC 2021 DUES	\$632.48
IOWA ONE CALL	LOCATES	\$54.00
IOWA OUTDOORS	MAGAZINE RENEWAL	\$15.00
IPERS	IPERS	\$4,629.12
KEIZER DETAILING	CLEANING SERVICES	\$500.00
LOGAN AUTO SUPPLY	PIN/FLUID/HOSES/LIGHT	\$603.52
LOGAN PUBLIC LIBRARY	REIMBURSE	\$1,439.59
LOGAN SUPER FOODS	FOOD	\$234.76
LOGAN WATER DEPARTMENT	DEPOSIT REFUND	\$56.79
LOGAN STATE BANK	PAYROLL TAXES	\$7,243.64
STEPHANIE LYSHOLM	DEPOSIT REFUND 7664	\$43.21
MICROFILM	CANON MS400 RENTAL	\$60.00
MID AMERICAN ENERGY	UTILITIES	\$3,428.53
SCOTT MUXFELDT	2021 HEALTH INS DEDUCTIBLE	\$1,000.00
DOUGLAS PITT	MEAT	\$272.20
PRINCIPAL LIFE	INSURANCE	\$286.84
SCHOLASTIC INC. EDUCATION	BOOKS	\$204.06
SILVERLINE MOB CONCRETE	CONCRETE/N TOWER/W 4TH	\$360.00
SPARKY'S WELDING	PLATE	\$208.00
STRONG INSURANCE AGENCY	BOND POLICY	\$310.80

TEN POINT CONSTRUCTION CO	SKYLINE DR FINAL PAYMENT	\$8,903.33
TENNANT SALES & SERVICE	PADDLE STRIP	\$387.00
THE OFFICE STOP	TISSUE/OFFICE SUPPLIES	\$160.09
TREASURER IA	STATE TAX	\$1,215.00
TREASURER STATE OF IA	WET/SALES TAX	\$1,631.00
UPPER BOYER DRAINAGE	DRAINAGE TAX	\$57.94
UPS	SHIPPING	\$28.50
VANWALL EQUIPMENT	CAP	\$8.39
VEENSTRA & KIMM, INC.	ENG SVCS/22 STR IMPROVEMENTS	\$8,749.40
WELLMARK HEALTH INSURANCE	INSURANCE	\$4,687.78
WINDSTREAM	TELEPHONES	\$1,008.61
WINNELSON CO	COUPLING	\$788.80
ANGELA WINTHER	FALL 21 IMFOA/MILES/MEALS	\$72.56
ZIEGLER INC.	HARDWARE	<u>\$46.34</u>
	TOTAL	\$65,826.05
	PAYROLL THRU 11/5/21	<u>\$21,365.12</u>
	PAID TOTAL	\$87,191.17
FUND SUMMARY	GENERAL FUND	\$26,165.94
	LIBRARY FUND	\$3,212.24
	ROAD USE FUND	\$9,627.45
	EMPLOYEE BENEFIT FUND	\$2,647.65
	CAPITAL PROJECT PAVING FUND	\$17,652.73
	WATER FUND	\$16,798.58
	SEWER FUND	\$10,086.58
	SELF-INSURANCE FUND	<u>\$1,000.00</u>
		\$87,191.17

Agenda item 18 was to adjourn. Motion was made by Sporrer and seconded by Moss to adjourn. 5 ayes.

Marilyn Keizer, Deputy Clerk
Attest: Clint McDonald, Mayor