

CITY OF LOGAN  
COUNCIL MEETING  
NOVEMBER 8, 2011

At 7.00 P.M. Mayor Fetter called the meeting to order. Those present were Council Members Clark, Johnson, Hartwig, Moss and Crum.

Mayor Fetter asked if there were any additions or deletions to the agenda. There were none.

Motion was made by Moss and seconded by Clark to approve the agenda. 5 ayes.

Motion was made by Moss and seconded by Clark to approve the consent agenda which consisted of: approval of the 10-24-11 regular city council meeting minutes, set a date of Monday, November 21<sup>st</sup> at 7:00 p.m. for the next regular city council meeting, approve the Claims Register, Treasurer's Report, Revenue Report, Department Reports and building permits for Patti Baber, 420 N. 2<sup>nd</sup> Ave., sidewalk; Deborah Hoffmeier, 214 E. 4<sup>th</sup> St., 8'x32' deck. 5 ayes.

Chief Smith introduced Kyle Graber, our new police officer, to the Council. In the upcoming weeks Chief Smith will be familiarizing Kyle with the City and introducing him to the business owners.

Item 7 on the agenda was to approve Resolution 11-18: A resolution to transfer funds in the amount of \$9,617 from the emergency fund to the general fund to pay for street paving. Motion was made by Hartwig and seconded by Moss to approve Resolution 11-18: A resolution to transfer funds in the amount of \$9,617 from the emergency fund to the general fund to pay for street paving. 5 ayes.

Item 8 on the agenda was to review the FY 10-11 audit completed by Muxfeldt & Associates. The Council reviewed the report. One recommendation by the auditor was to have more segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. The City Clerk suggested that the Council get more involved by doing monthly spot checks of daily deposits and receipts. This should meet the auditor's request for more segregation of duties.

Item 9 on the agenda was to review the FY 10-11 Annual Financial Report. The Council reviewed the report which shows the actual revenues and expenditures for each fund. This report is due to the State by December 1<sup>st</sup>. The figures for the report are taken from the completed audit.

The next item on the agenda was for Sam Thompsen to discuss his Boy Scout Eagle Scout project. Sam's project is to put a menu board and an information board at the park shelter. The Council had previously given Sam the approval to proceed and asked him to bring some examples of boards to them for approval. Sam gave them

some examples, and the Council plans to go to the shelter to figure out which of these boards will be appropriate. The Council will give Sam their decision at the next meeting.

Item 11 on the agenda was for Ray Darling, Pool Board President, to recommend Karie Waters and Tammy Hinkel to replace Matt Pitt and Cami Ettleman on the Pool Board. Matt and Cami have served many years on the board and felt it was time for someone else to take over. Beginning in January, the Pool Board will hold monthly meetings to work on hiring managers for next year and other pool operations. Motion was made by Hartwig and seconded by Clark to approve replacing Matt Pitt and Cami Ettleman with Karie Waters and Tammy Hinkel on the Pool Board. 5 ayes.

Item 12 on the agenda was for Kathy Alvis, Harrison County Humane Society representative, to discuss a 28-E agreement with the City and to discuss animal ordinances they would like the City to pass. The Humane Society proposed the 28-E agreement this past spring to the Council. It was tabled due to flooding and not knowing what the other towns in Harrison County would be willing to do. Since that time the HCHS has received a donation to purchase a building in the City of Logan. Because of the donation their budget has been greatly reduced, and the cost will be substantially less than the original amount that was proposed. The City of Logan would pay \$2331.68 per year. The City Clerk discussed that this was not included in the current year's budget so HCHS may have to wait until July 1, 2012 to receive their money. The Humane Society also asked the Council to revisit the animal ordinances and add provisions to allow the Humane Society to add a Spay/Neuter program for feral cats. The City Clerk suggested to the Council that the City Attorney should read the 28-E agreement. This agreement and the animal ordinances will be placed on the agenda for the November 21<sup>st</sup> meeting for further discussion.

Item 13 on the agenda was to discuss with Steve Johnson of Doc's Roadhouse the lease of the alley behind his business. Mr. Johnson did not attend the meeting.

Citizens questions and comments: none

Chamber update: Chris Hartwig gave an update on the last Chamber meeting.

#### CLAIMS

AGRILAND FS	FUEL	\$1,104.77
ALAMAR UNIFORMS	UNIFORMS/GRABER	\$389.78
BANKERS TRUST	INT 06 WATER BOND	\$2,072.50
BONSALL TV & APPLIANCE INC	RADIO REPAIR	\$160.00
CUMMINS CENTRAL POWER	GEN REP N LIFT STATION	\$1,413.79
DES MOINES STAMP MFG CO.	STAMP	\$42.20
DON VANA	DEPOSIT REFUND	\$100.00
FIRST NATIONAL BANK	PAYROLL TAXES	\$2,630.79
GARY NORDBY	CONTRACT LAWN SERV	\$482.00

LOIS HALL	CONTRACT SERVICE	\$459.74
HARRISON CO LANDFILL	ASSESSMENT/TIPPING	\$3,242.00
HARRISON CO. R.E.C.	UTILITIES	\$195.83
HELLER IMPLEMENT INC	LAWN MOWER REPAIR	\$115.15
IA DEPT OF AGRICULTURE	PERMIT	\$75.00
IOWA LEAGUE OF CITIES	BUDGET WKSHP/WINTHER	\$30.00
I P E R S	IPERS	\$5,448.56
JOHN ENGLER, PH.D.	PRE-EMP EVAL GRABER	\$250.00
SALVO,DEREN,SCHENCK,	LEGAL FEES	\$80.00
LOFTUS HEATING	THERMOSTAT	\$118.22
LOGAN CAR CARE	FUEL TANK/HOSES	\$372.04
LOGAN DO IT BEST	STAKES/HRDWRE/LUMBER	\$434.54
LOGAN MINI MART	BATTERIES	\$3.20
LOGAN PUBLIC LIBRARY	REIMBURSEMENT	\$4,725.00
LOGAN WATER DEPARTMENT	DEPOSIT REFUNDS	\$232.79
MID AMERICAN ENERGY	UTILITIES	\$3,940.11
MIKE SUMMERFIELD	DEPOSIT REFUND	\$47.03
SCOTT MUXFELDT	HEALTH DED REIMB	\$1,500.00
NMC EXCHANGE LLC	BLADE	\$165.00
NORMS TIRES	TIRE REPAIR	\$10.00
PALTEC/OMAHA STANDARD	PLOW REPAIR	\$340.00
PAPILLION SANITATION	TRASH PICKUP	\$68.50
REBECCA HOUSEHOLDER	DEPOSIT REFUND	\$20.18
TERRY L SALTER	DEICING SALT	\$4,668.60
SOLUTION ONE	COPIER	\$43.72
TREASURER, STATE OF IOWA	STATE TAXES	\$1,516.00
TREASURER STATE OF IA	SALES TAX	\$1,783.00
TRUE NORTH	INSURANCE	\$3,785.81
ULTRA NO TOUCH	CITY VEHICLE WASH	\$15.00
UPPER BOYER DRAINAGE DIST	DRAINAGE TAX	\$57.94
VERIZON WIRELESS	CELL PHONES	\$190.71
WATERLOO TENT & TARP CO	UMBRELLA PARTS	\$112.17
WESTERN ENGINEERING CO	STREET PAVING	\$64,188.93
WINDSTREAM	TELEPHONE	\$293.38
WINNELSON CO	RISER	\$97.44
	TOTAL	\$107,021.42
	PAYROLL THRU 11/8/11	\$9,583.32
	PAID TOTAL	\$116,604.74

Motion was made by Clark and seconded by Crum to adjourn. 5 ayes.

Randy Fetter, Mayor  
Angela Winther, City Clerk/Administrator