

CITY OF LOGAN
CITY COUNCIL MEETING
108 W. 4th STREET
January 6, 2020

At 6:00 P.M. Mayor McDonald called the meeting to order.

Agenda item 2 was the Pledge of Allegiance.

Agenda item 3 was roll call. Those present were Council Members Cohrs, Fisher, Sporrer, Moss and Scheuring and Mayor McDonald.

Agenda item 4 was to approve the agenda. Motion was made by Cohrs and seconded by Sporrer to approve the agenda. 5 ayes.

Agenda item 5 was to approve the consent agenda which consisted of approving the minutes of the 12/10/19 regular City Council meeting, set a date of 1/20/20 for the next regular council meeting, approve the claims register, Treasurer's report and revenue report and approve building permits for: OLJ Investment, 216 N. 2nd Ave., remodel house; Rich Thomsen, 701 W. 5th St., new house; Harrison County Humane Society, 108 N. 5th Ave., new electrical service. Motion was made by Sporrer and seconded by Fisher to approve the consent agenda. 5 ayes.

Agenda item 6 was to approve Resolution 20-1: A resolution pertaining to policies and procedures as set by the Logan City Council. This is an annual resolution used to state policies of the city. Motion was made by Sporrer and seconded by Moss to approve Resolution 20-1: A resolution pertaining to policies and procedures as set by the Logan City Council. 5 ayes.

Agenda item 7 was to discuss and approve the purchase of property at 416 E. 2nd St. in Logan, Iowa and grant the City Administrator the authority to complete the real estate transaction on behalf of the City of Logan. Building Official, Rick Oviatt has met with the property owners, and they have agreed to sell this property with the City of Logan paying all of the costs associated with the purchase. Motion was made by Fisher and seconded by Sporrer to approve the purchase of the property at 416 E. 2nd St. in Logan, Iowa for \$250.00 and grant the City Administrator the authority to complete the real estate transaction on behalf of the City of Logan. 5 ayes.

Agenda item 8 was for Lo-Ma School to discuss Panther Pride banners on light poles throughout the city. Superintendent Ridder and Principal Gochenour attended the meeting and asked if the city guys could help school personnel with hanging the brackets and banners. They will help as time allows.

Agenda item 9 was to approve closing streets for the Logan Car Show on Saturday, June 27th. N. 4th Ave. from 7th St. to 6th St. and 6th St. from 1st Ave. to 4th Ave. Motion was made by Cohrs and seconded by Scheuring to approve closing N. 4th Ave. from 7th St. to 6th St. and 6th St. from 1st Ave. to 4th Ave. on June 27th for the Logan Car Show. 5 ayes.

Agenda item 10 was to discuss and approve a Street Paving Plan for 2020. Craig Beedle with Veenstra & Kimm attended the meeting. He presented the Council with a list of streets that would require asphalt. They are 3rd Street between 4th Avenue and 5th Avenue, 4th Street between Highway 127 and Maple Avenue and 10th Street between 2nd Avenue and 3rd Avenue. For budgeting purposes, Craig estimated this project would cost \$160,000 - \$180,000. He also presented the Council with streets that, in his opinion, would be better if they were paved with concrete because they would have curbs and gutters to alleviate some of the water issues. They are 1st Avenue from Highway 30 to 8th Street and 8th Street between 1st and 2nd Avenue. The estimated project cost would be \$280,000 - \$310,000, and both estimates include bidding and engineering costs. The Council felt that the streets by the Sheriff's office and doctor's clinic should be done first because of the amount of traffic on them. Motion was made by Cohrs and seconded by Fisher to approve the concrete project on 1st Avenue and 8th Street for an estimated cost of \$280,000 - \$310,000. 5 ayes.

Agenda item 11 was to approve a bid for tree stump removal in the City Park. One bid was received from B & K Tree Service for \$550. Motion was made by Fisher and seconded by Sporrer to approve a bid for tree stump removal in the City Park from B & K Tree Service for \$550. 5 ayes.

Agenda item 12 was to approve a bid from ACCO Unlimited Corp. for the installation of a water feature in the Jim Wood Aquatic Center. ACCO submitted a bid for \$36,502 and Ricchio Inc. submitted one for \$39,980. We have received \$35,000 in grant funding for this project. Motion was made by Cohrs and seconded by Sporrer to approve a bid from ACCO Unlimited Corp. for the installation of a water feature in the Jim Wood Aquatic Center. 5 ayes.

Agenda item 13 was to discuss purchasing a water department truck and snow plow and selling a dump truck, plow and pickup. Clerk Winther provided the Council with a report that shows the information on each of the three vehicles, what the proposed lowest bid for a new pickup is, estimated costs to have the new truck equipped with the existing utility box, estimates on revenue from selling the 1993 International and 1999 Ford, and the insurance savings each year. Dustin Moores provided pictures of all of the vehicles involved so the Council could understand which vehicles were being discussed. After much discussion, this item was tabled until the next meeting.

Agenda item 14 was to discuss and approve the employee health insurance deductible amount for 2020. The 2019 deductible was \$1,000 with the employee paying the first \$500, and the 2020 deductible is \$2,000. The Personnel Committee discussed this and made a recommendation to the Council that the deductible be split 50/50 with the employee paying the first half. The employee handbook will be updated to reflect this. Motion was made by Fisher and seconded by Sporrer to prepare a resolution to show the future deductible for health insurance will be split as a 50/50 between the employee and the city with the employee paying the first 50% staying consistent year after year. 5 ayes.

Agenda item 15 was to discuss and approve the process to move forward on interviewing applicants for the new city maintenance employee. Mayor McDonald suggested that Scott Muxfeldt and Clerk Winther conduct the interviews and bring their recommendation to the

Personnel Committee. Scott suggested that Dustin Moores also sit in on the interviews as he will work long term with this employee. The interviews will be held next week.

Agenda item 16 was the Clerk's report

Agenda item 17 was citizen's questions/comments. There were none.

Agenda item 18 was a Budget Work Session. This is happening earlier this year because the legislators have added an additional process and public hearing. Clerk Winther gave the council the budget timeline along with preliminary numbers and answered their questions.

CLAIMS

AGRILAND FS	FUEL	\$1,062.55
B&K TREE SERVICE	TREE REMOVAL	\$4,250.00
EVELYN BUCY	FOOD REIMBURSEMENT	\$107.27
BW GAS & CONVENIENCE	FUEL	\$34.56
COLONIAL LIFE	INSURANCE	\$649.89
COUNTRY HARDWARE	VACUUM/BULBS	\$187.35
CUMMINS CENTRAL POWER	HEATER	\$158.62
FERGUSON WATERWORKS	METER	\$400.88
G & R NIFTY	SNOW REMOVAL	\$240.00
GIS BENEFITS	INSURANCE	\$1,548.13
HARR CO DEVELOPMENT	28E AGREEMENT	\$869.06
HARR CO HUMANE SOCIETY	28E AGREEMENT	\$194.30
HARR CO LANDFILL	ASSESSMENT	\$3,197.00
IA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAX	\$30.31
IOWA ONE CALL	LOCATES	\$66.60
IPERS	IPERS	\$8,492.23
JP COOKE	PET LICENSE TAGS	\$69.00
KEIZER DETAILING	CLEANING SERVICES	\$1,000.00
LOGAN PUBLIC LIBRARY	REIMBURSE	\$1,562.50
LOGAN WATER DEPARTMENT	DEPOSIT REFUND	\$243.11
LOGAN STATE BANK	PAYROLL TAXES	\$9,066.39
MID AMERICAN ENERGY	UTILITIES	\$4,009.81
HAILEY MILLSAP	DEPOSIT REFUND	\$56.89
PRINCIPAL LIFE	INSURANCE	\$354.59
PROTECH	SERVICE SNOW PLOW	\$187.50
REED'S SERVICE LLC	OIL CHANGE/FLAT SILVERADO	\$89.23
T & S ELECTRIC	INSTALL LED EXTERIOR LIGHTS	\$815.00
THE OFFICE STOP	ENVELOPES/OFFICE SUPPLIES	\$140.37
THINKSPACEIT	COMPUTER/MONTHLY SVC	\$1,390.97
THOMPSEN IRRIGATION	SPRINKLER SERVICE	\$252.00
TREASURER IA	STATE TAXES	\$2,284.00

TREASURER STATE OF IA	WET TAX/SALES TAX	\$1,436.00
UPPER BOYER DRAINAGE	DRAINAGE TAX	\$57.94
UPS	SHIPPING	\$108.42
WELLMARK HEALTH INSURANCE	INSURANCE	\$9,347.52
WINDSTREAM	TELEPHONES	\$433.61
WINNELSON CO	SEAT	\$22.15
WINTHER ANGELA	INK/KEYBOARD	<u>\$106.96</u>
	TOTAL	\$54,522.71
	PAYROLL THRU 1/3/20	<u>\$29,558.82</u>
	CLAIMS TOTAL	\$84,081.53
FUND SUMMARY	GENERAL FUND	\$43,099.85
	ROAD USE FUND	\$11,139.75
	EMPLOYEE BENEFIT FUND	\$7,337.16
	WATER FUND	\$13,941.53
	SEWER FUND	<u>\$8,563.24</u>
		\$84,081.53

Agenda item 19 was to adjourn. Motion was made by Cohrs and seconded by Fisher to adjourn. 5 ayes.

Marilyn Keizer, Deputy Clerk
 Attest: Clint McDonald, Mayor